

**Wabamun Watershed Management Council
Executive Meeting
December 15, 2021 (Zoom)**

Meeting Notes

In Attendance: Sue Styles, Don Meredith, Dave Ball, Stan Franklin.

1. Call to Order at 4:05PM.
2. Approval of Agenda.
3. Approval of Executive Notes from November 24, 2021 meeting.
4. Opening Remarks from Chair, Sue Styles.
5. Administrative Matters.
 - After a discussion about the frequency and timing of Executive Committee meetings it was agreed that unless otherwise dictated by circumstances, Executive meetings will be held on the second Wednesday of each month from 4:00PM to 5:30PM. In addition to members of the Executive Committee, all other Board members will be invited to attend at their option. Notes from such meetings will be made available to all Board members.
 - While Zoom continues to be the platform for Board meetings, meetings will be held on the third Wednesday of each month from 4:00PM to 5:30PM.
 - The position of Vice Chair of the Board, recently vacated by Sue Styles, remains vacant and will be filled when a suitable candidate is recruited.
 - Sue has opened a Zoom account for Executive and Board meetings.
 - The Society's bylaws are in need of amendment. Stan has marked up a copy of the current bylaws and that will be reviewed by Dave. A revised draft will be developed and presented to the Executive Committee for discussion. Once the Executive Committee is satisfied with the draft it will be provided to all Board members for review and comments. Formal approval by the Board will follow once all comments have been addressed. A Special Meeting of the Society will eventually need to be convened for approval by the members of the Society.
 - The signing officers for the Society are currently Stan, Dave and Carman. Sue will be added and Carman's name will be removed. Dave is looking at the TD Bank's procedure for making those changes.

- Regarding the Society's post office box in the Hamlet of Wabamun, Dave and Sue will have keys to the box.
- Dave indicated that he has filed the Society's 2021 Annual Return.
- Doug Thomas has been appointed by the WMP Steering Committee to act as CoChair.

6. Consideration of Applying for Charitable Status for WWMC.

- This item was adjourned pending a report from Doug Thomas who agreed to look into the requirements for registration.

7. Land Stewardship Grant.

- Michael Short is working on the second video that will be covered by this grant. The final report on the use of funds is due by March 31, 2022. Based on discussions subsequent to the Executive meeting it appears that Michael may have some funding support for the video from AEP. Neil has agreed to speak to Michael about the status of the video. In light of the potential for some funding from AEP a decision will need to be made about the expenditure of the remaining portion of the grant - probably to pay Michael his costs up to the limit of the grant and leave it up to Michael and AEP to deal with any additional funding.

8. ACP Grant Application by NSWA.

- Sue advised that the SV of Seba Beach is prepared to be the sponsoring municipality for the intended grant application by NSWA.

9. WMP Presentations to Municipal Councils.

- Sue indicated that the NSWA is considering how and when such presentations might take place. NSWA will take the lead on those presentations and will determine what support may be necessary from the other members of the Steering Committee.

10. Parkland County Grant Application for Whitewood Sands restoration project.

- Stan had written a letter to Krista Quesnel from WWMC supporting the project proposed by Parkland County. Sue will contact Krista Quesnel to determine what further support she the County might need from WWMC.

11. Winter Water Sampling (ALMS)

- 3 sites will be sampled this winter season, the first of the monthly samplings will take place on December 20th with the crew consisting of Sue, Dave and Stan.

At 5:30 the meeting adjourned and the balance of the agenda will be considered at a subsequent Executive Meeting.