

Wabamun Watershed Management Council

Executive Committee Meeting (Zoom)

March 8, 2022

Meeting Minutes

In Attendance: Sue Styles, Neil Fleming, Don Meredith, Arin MacFarlane Dyer, Stan Franklin, Doug Thomas, Dave Ball.

1. Call to Order.

2. Approval of Agenda.

- Approved by consensus.

3. Approval of Minutes from February 8, 2022 Executive Meeting.

- Motion to approve Neil/Dave - carried.

4. Updates.

- **Strategic Plan** - Doug has provided a draft Plan to Sue for comments. Sue will send the draft to Stan for his comments. Following that review, Sue will send the draft to the other members of the Executive Committee for comments.
- **Bylaw Revision** - Stan and Dave have reviewed the current Bylaws and have made comments and suggestions. Stan has drafted wording for most of the proposed revisions and has provided the draft to Dave and Sue. Dave will review the outstanding sections that still require some discussion prior to drafting new wording. Once Dave's review is completed Stan will incorporate the input and send the proposed draft to Sue for circulation to the Executive Committee. The timetable currently is for the final version of the Revised Bylaws to be approved by the Board at the April Board meeting and passed at a Special Meeting in June.
- **Charitable Registration** - Sue indicated that a prerequisite to applying for registration is that a "business number" be obtained for the Society. She is in the process of preparing the materials to obtain a business number.
- **Board Governance Manual** - Sue will send out to the members of the Committee the Board Governance Manual created by the NSWA.
- **WWMC Records Management** - Stan has catalogued all of the historical paper archives accumulated since the inception of the WWMC in 2006. He will prepare an index of the various categories of documents and will store them pending a further decision by the Board regarding long term management and retention. If the materials are stored in a digital format, Don reminded the Committee of the importance of having a secure backup.

- **Treasurer's Report** - Dave indicated that there have not been any transactions on the Society's account and that financial picture remains as presented at the February Board meeting
- **Communication Update** - Don is in the process of preparing a March Newsletter. He received some suggestions about contributions to the content of the Newsletter. He will prepare and circulate a draft for comments and additional content.
- **Fund Raising Committee** - The Committee members are Sue, Neil, Denny Thomas and Michelle Foster. Doug expressed the view that fund raising initiatives should be informed by the Strategic Plan that is currently being developed.

5. Old Business.

- **LSC Grant** - As discussed at a previous Committee meeting, Sue has obtained quotes from suppliers for a 10'X10' event shelter to be funded at least in part by the remaining funds (approx. \$1800) from the grant. She has written to Brian Ilnicki at LSC to get approval for such an expenditure from the grant. Subject to that approval being given a motion was made by Neil/Dave to purchase an event tent from Flag Shop for approximately \$2500 in accordance with the quote received from the company. Arin and Sue will work on the final report to the LSC to complete the grant agreement (by March 31).
- **Highvale Mine Reclamation** - Doug and Sue indicated that they have had a discussion with NSWA regarding what role the NSWA and the Steering Committee would be playing with respect to the public consultation on the Reclamation Plan and also oversight as the reclamation progresses. There was some discussion about the role of the WWMC. It was agreed that the WWMC would support the Steering Committee and advocate at the SC level regarding environmental concerns. As well the WWMC would continue with direct engagement with TransAlta as a representative of the lake, the watershed and the residents in the watershed. It was also agreed that the WWMC should advocate at the Steering Committee for the appointment of an independent Technical Committee to provide input on oversight of the planning and implementation of the reclamation. Resourcing such a Committee will need to be discussed further.
- **Sundance Boat Launch** - No firm project schedule has been provided by Parkland County.
- **WMP Steering Committee** - The next meeting is scheduled for March 10, 2022. Catherine Pierce of PLWA will be making a presentation on alignment of municipal development bylaws.
- **Potential Projects** - Two billion tree program (Krista Quesnel, Parkland County). An additional project discussed was to revisit and do some restoration work on the Taylor shoreline in Seba Beach that was the subject of the WWMC restoration project following the Ice Heave.
- **Potential Summer Education Event** - There was some discussion about holding an indoor event at the Seba Beach Pavilion with a number of our partner organizations having displays and staff on hand, possibly in August.
- **Invasive Species Demonstration by AEP** - Neil is working with AIS K-9 staff to schedule a demonstration at one of the boat launch sites this summer.

6. Next Meetings: Executive Meeting - Wednesday April 13th 4-6PM (Zoom)

Board Meeting - Wednesday March 16th 4-6PM (Zoom)